



## Plant Lovers Fair, Exhibitor Rules & Regulations

For the purpose of this document, the following Definitions shall apply. Event means Plant Lovers Fair; Organising Committee means those members of Central Coast Garden Shows Inc. responsible for the conduct of Plant Lovers Fair; Event Director means the person appointed by the Organising Committee to liaise between the Organising Committee and Exhibitors, the General Public and Other Parties associated with the Event.

1. The management and operation of Plant Lovers Fair shall be under the control of the Organising Committee with delegated authority to the Event Director to act on its behalf. Decisions by the Committee/Event Director shall be final and binding on an exhibitor
2. The Exhibitor shall be bound by the Rules & Regulations of Plant Lovers Fair and shall pay the fees for site space as requested within the deadlines specified.
3. Requests for specific site locations will be considered, upon application being received; however final site location is entirely at the discretion of the Event Director and Organising Committee.
4. The Exhibitor shall not let or part with site space allotted or any part thereof to any other person or body except with the permission of the Event Director.
5. The Exhibitor must:
  - a. transact all business within the boundaries of the site space allotted to the exhibitor
  - b. not cause or allow anything to overhang another site or protrude beyond the boundaries of the site space allotted
  - c. not do any activity beyond the site space allotted to the exhibitor.
6. The Exhibitor shall not erect any sign, advertisement, streamer or the like which in the opinion of the Event Director is likely to obstruct another exhibitor.
7. Marquees, signage and decor shall be of a professional standard and if, in the opinion of the Event Director, it is of a type not conducive with the standard of the Event, the Exhibitor may be requested to remove same.
8. If, in the opinion of the Event Director, an Exhibitor is not conducting his or herself in a manner conducive with the Event, industry or its products, then that person's presence shall be excluded further at this or future Events conducted by Central Coast Garden Shows Inc.
9. The site allotted must be staffed during Event hours unless otherwise agreed.
10. No vehicles may be left on site during Event hours or be used as part of the display without express permission. All stands shall be in position, completed and occupied by the deadline indicated in the Exhibitor Invitation. Any stand not then in position, completed and occupied as aforesaid shall become available for such other exhibitor as the Event Director shall then determine, unless the Event Director has accepted an explanation for extenuating circumstances from the Exhibitor. Where appropriate, applicable charges will then be in accordance with cancellation conditions as stipulated under Exhibitor Information above.

# Plant Lovers Fair, Exhibitor Rules & Regulations Continued

11. No exhibit shall be removed from an Exhibitor's stand during the period of the Event without the permission of the Event Director.

12. Any Exhibitor providing his/her own Public Liability insurance Policy must ensure that it covers liability to the public for an amount of not less than \$10, 000, 000 in respect of personal injury or death arising by accident to any person whomsoever and in respect of any injury, loss or damage whatsoever arising by accident to property, real or personal. This cover to provide full protection and to the Organising Committee, its servants, agents and the site owner, and is to include the full period of the Event, including setting-up and dismantling times. Evidence of this cover is to be made available by payment deadline prior to Event commencement. In the absence of receipt of this policy by the deadline, the Event will debit the Exhibitor with the cost of arranging such insurance.

13. All plant, machinery and exhibits must comply with statutory requirements as to safety, particularly in the case of the storage of petrol and other inflammable materials. No article of a dangerous character shall be taken onto the site.

14. If the holding of the Event is prevented, postponed or abandoned by reasons of fire, weather, lightning, national emergency, civil disturbance, explosion, inevitable accident or any cause not within the control of the Organising Committee, the Committee is under no obligation to return all or part of the costs of space or equipment paid by the Exhibitor. In any such case, the Organising Committee shall not be liable in any way whatsoever for any expenditure, liability, damage or loss including consequential loss incurred by the Exhibitor.

15. The Organising Committee reserves the right to alter or add to these Rules and Regulations as may be necessary for compliance with any laws or with any directions given by the Owner of the Event Site and generally for the efficient running of the Event.

16. The Exhibitor agrees to comply with WorkCover regulations and all other directions and legal requirements of Government and local Government bodies and with these Rules and regulations during the currency of the Event.

17. The Organising Committee may terminate this contract if the Exhibitor does not comply with conditions specified herein. In such circumstances, fees paid will not be refunded.